How to Buy or Cancel Citrix XenApp Essentials Service

You can buy XenApp Essentials directly from the <u>Azure Marketplace</u> with your Microsoft Azure account. XenApp Essentials require at least 25 users. The service is delivered through the Citrix Cloud and requires a Citrix Cloud account to complete the onboarding process. You can create a Citrix Cloud account on the <u>Citrix Cloud Sign Up</u> page before going to Azure Marketplace to complete the transaction. Ensure that you enter the correct information for all details including address fields to ensure fast processing of your order.

To get started with XenApp Essentials, ensure that you complete the following information for your Microsoft Azure account:

- Contact information and your company details
- Your billing information
- Your subscription

Configuring XenApp Essentials includes the following:

- A resource group that hosts the Citrix Cloud Connector virtual machines
- A domain controller with Active Directory Domain Services and a domain name server (DNS)
- A virtual network configured with a custom DNS entry pointing to a domain controller
- A subnet address with a large enough amount of IP addresses

Get Started with XenApp Essentials Service

The following procedure assumes that you created your Microsoft Azure account.

Note

Microsoft Cloud Solutions Providers cannot buy XenApp Essentials from the Azure partner portal.

1. Connect to XenApp Essentials in the <u>Azure Marketplace</u> and then click **Get it Now**.



Products > Citrix XenApp Essentials



2. Log on to the Azure Marketplace with your Microsoft user name and password.

3. In the Create this app in Azure window, click Continue.

Create	e this app in Azure Citrix XenApp Essentials _{By Citrix}	X I agree to the provider's terms of use and privacy policy and understand that the rights to use this product do not come from Microsoft, unless Microsoft is the provider. Use of Azure Marketplace is governed by separate terms.
Pricing:	Starting at	
Details:	The easiest and fastest way to securely deliver Windows apps from Microsoft Azure to any device.	
		Continue

The Azure portal opens and prompts you to configure the resource for XenApp Essentials.



To configure the resource name and associate it with a subscription

1. In **Resource Name**, type an easily recognizable name, such as "My XenApp Essentials." If you decide to cancel XenApp Essentials in the future, use this name.

Note

This resource represents the XenApp Essentials order only.

- 2. In Subscription, select the subscription you configured during the initial steps of buying XenApp Essentials.
- In Resource Group, create a resource group or use an existing group.
 The Resource Group includes everything you need as part of the subscription.
- 4. In **Location**, selection the location for the resource.

5. Click Connect.

The Citrix Cloud logon page appears.

C Secure https://accounts.cloud.com/core CiTRIX	2/login?signin=4b7413208fcfc2171	2628530f3427960	
	Password	Username	
		Sign in	
	✓ Remember me	Forgot your password? Support	
			© 2017 Citrix Systems Inc. All rights reserved.

Type your Citrix Cloud credentials and then click Sign in.
 Microsoft Azure confirms your credentials and returns to the Azure portal.

Warning

Do not delete the XenApp Essentials resource in Microsoft Azure. Deleting the resource cancels your subscription to XenApp Essentials Service.

After you configure the resource information, configure the customer and your pricing.

To configure the Citrix Cloud customer and pricing

- 1. In Select a customer, choose the customer name provided by Citrix Cloud.
- 2. Under **Pricing**, in **Number of users**, type the number of users who have access to XenApp Essentials.
- 3. Under Price per month, click I agree to pay the amount charged, the <u>terms of use</u> and <u>privacy statement</u> and then click **Create**.

Note

The XenApp Essentials customer must be unique. You cannot use customers for XenDesktop Essentials or XenApp and XenDesktop Service. For more information, see the Knowledge Base article <u>An Account cannot have multiple 'editions' of the Citrix XenApp and XenDesktop Service</u>.

* Select a cu	istomer
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ricing	
\$12.00 per u for secure ac	ser per month for XenApp Essentials Service, including Citrix NetScaler Gateway Service :cess and 1 GB data transfer per user per month. 0
\$6.25 per us purchasing a your own RE	er per month for Microsoft Remote Access fee to use XenApp Essentials Service without ${}_{\rm separate}$ RDS CAL for this workload. Contact your Microsoft representative to bring ${}_{\rm SCAL}$ \oplus
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When you click Create, the summary page appears and shows the details of the resource.

Important

Charges for this month apply immediately. Your subscription renews automatically at the end of each month unless canceled.



When the provisioning of your account is complete, click Manage through Citrix Cloud.

Important

Wait for Microsoft Azure to finish provisioning your service. Don't click the link **Manage through Citrix Cloud** until provisioning is complete. The process can take up to four hours. If the process is not complete within four hours, <u>contact</u> <u>Support</u>.

When you click the link, <u>Citrix Cloud</u> opens in the web browser. In Citrix Cloud, you can get started with your XenApp Essentials deployment. For more information about configuring your deployment and other advanced options, see the <u>XenApp Essentials Service Deployment Guide</u> or <u>XenApp Essentials Service</u> in Citrix Product Documentation.

Change the Number of Users in Microsoft Azure

After you buy XenApp Essentials, you can increase or decrease the number of users in Microsoft Azure. To do so, log on to the <u>Azure portal</u>. Then, edit your resource with the new number of users.

To change the number of users for your subscription

1. In the Azure portal, on the Dashboard, under **All Resources**, click the XenApp Essentials order resource.

Dashboard ~	+ New dashboard	🖉 Edit das
All resources All subscriptions		
🛞 Resource Name	Citrix XenApp Es	sentials

2. In the navigation pane, under Manage Purchase, click Manage Users and Add-Ons.

myXenApp Citrix XenApp Essentials	
🛞 Overview	
Activity log	
Access control (IAM)	
🛹 Tags	
MANAGE PURCHASE	
Manage Users and Add-Ons	

- 3. In the details pane, under Users, in Change number of users, type the new amount.
- 4. If you increase the number of users, in **When would you like to apply this** change, choose one of the following:
 - Apply to current month and at next renewal
 - Apply to current month
 - Apply to next renewal

The default setting is Apply to current month and at next renewal.



5. If you lower the number of users, the new charges apply at the next renewal. The other options are unavailable.

Micr	rosoft Azure Resource - Manage User	and Add-Ons	
≡	Resource - Manage Users	and Add-Ons	
+	Search (Ctrl+/)		
	🛞 Overview	Increases can be applied immediately to the current month or	at the next renewal. Increases cannot be applied immediately if the curr
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٨	🥔 Tags	Current number of users : 29	
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2	Manage Users and Add-Ons	* Change number of users 0	_
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6. After making your changes, click Save.

Cancel Your XenApp Essentials Service

You can incur Azure charges from XenApp Essentials because of the following key elements:

- XenApp Essentials subscription
- Azure resource created by XenApp Essentials

The Microsoft Azure charge for XenApp Essentials Service is monthly. When you cancel XenApp Essentials, you are charged for the current month. If you cancel your order, your service will not renew for next month. You continue to have access to XenApp Essentials Service until the end of the current month with Citrix Cloud.

Your Azure bill can include the following line items for XenApp Essentials:

- XenApp Essentials subscription
- NetScaler Gateway service add-on, if bought
- Microsoft Remote Access fee
- Azure resource created when using XenApp Essentials Service

Canceling Your Service in the Azure Portal

To cancel your XenApp Essentials subscription, delete the order resource in the Azure portal.

Note: If you don't remember the resource name, search in the Type column for XenApp Essentials.

To delete the order resource in Azure

- 1. Log on to the <u>Azure portal</u>.
- 2. On the Azure Dashboard, click All Resources.



- 3. In the Type column, double-click to open Citrix XenApp Essentials.
- 4. Click the trashcan icon to start the delete process.

Delete the Azure Resource Created by XenApp Essentials Service

In Citrix Cloud, delete the catalogs and images associated with your account. Also, delete the subscription links and ensure the removal of the Citrix Cloud Connector virtual machines from Citrix Cloud.

To delete catalogs

- 1. On the Manage tab, click Catalogs.
- 2. Next to the catalog you want to delete, click the ellipsis, and then click **Delete Catalog**.
- 3. Repeat step 2 for each catalog you want to delete.

To delete master images

- 1. On the Manage tab, click Master Images.
- 2. Select an image and then click **Remove**.
- 3. Repeat step 2 for each master image you want to delete.

To delete links to Azure subscriptions

- 1. On the Manage tab, click Subscriptions.
- 2. Next to the subscription, click the Trash icon. The Azure portal opens.
- 3. Log on to your Azure subscription with your administrator Azure credentials.
- 4. Click Accept to allow XenApp Essentials Service to access your Azure account.

- 5. Click **Remove** to unlink the subscription.
- 6. Repeat steps 2 through 5 for other linked Azure subscriptions.

To ensure the removal of the Citrix Cloud Connector virtual machines

1. In the XenApp Essentials console, click the hamburger menu in the upper left corner and then click **Resource Locations**.



×	Citrix Cloud	
Library		
Support Tickets		
Identity and Access Management		
Notific	ations	
Resource Locations		
Smart Tools		
Labs		

2. Identify the Cloud Connector virtual machines.



- 3. Log on to the <u>Azure portal</u>.
- 4. Delete the virtual machines from the **Resource** page in Azure.